



PROVIDENCE
COLLEGE



SCHOOL *of* CONTINUING EDUCATION'S

GUIDE *to*

COMMENCEMENT

Providence College

COMMENCEMENT WEEKEND

MAY 16-18, 2024

Student's Guide to Graduation and Commencement Information

This guide is designed to answer the most frequently asked questions about commencement and to give degree candidates and their families helpful information regarding arrival times, gathering sites, and length of ceremonies, as well as information about tickets and seating at the ceremony.

If we can be of any assistance, please do not hesitate to call the SCE office at 401.865.2487, Monday – Thursday, 8:30 a.m. 7:00 p.m. and Friday, 8:30 a.m. – 4:30 p.m., or email sce@providence.edu.

Schedule of Events

Thursday, May 16, 2024

School of Continuing Education Eta Lambda Induction Ceremony
Center for Catholic and Dominican Studies, 5:30 p.m.

School of Continuing Education Celebration and Recognition Reception
Fiondella Great Room, Ruane Center, 6:00 p.m.

Graduates and Inductees are welcome to bring one guest each. Watch for email invitations!

Friday, May 17, 2024

Graduate Program and
The School of Continuing Education
Commencement Exercises
6:30 p.m.

Peterson Recreation Center

Doors open at 5:30 p.m. • Procession begins at 6:20 p.m.

Commencement Exercises begin at 6:30 p.m.

Graduates will receive instructions on vesting for the academic procession at Cap and Gown pick-up, with their number in line. Graduates will be asked to arrive on campus by 5:45 p.m.

Saturday, May 18, 2024

Commencement Mass
4:00 p.m. (Doors open at 3:00 p.m.)
Peterson Recreation Center

(Enter via the Concannon Fitness Center)

All graduates may attend, and there will be seating for guests. Tickets are not required.

Please assemble in Mullaney Gymnasium by 3:00 p.m. Academic attire is required; carry cap with tassel, gown, and honors cords, if applicable. The hood is not worn at this ceremony. Procession will begin at 3:40 p.m. Late arriving guests will not be seated until after the processional is completed. An elevator is in the lobby area of Peterson Recreation Center for guests with disabilities. Seating is limited in Peterson Recreation Center, but additional seating with a livestream of the event will be available in Mullaney Gymnasium.

After Mass, students will process back to Mullaney Gymnasium in Alumni Hall before joining families at the reception. Please designate a specific rendezvous site outdoors where your family can plan to meet after Mass.

Family Reception

5:30 to 6:30 p.m. (following the Mass)

Slavin Center Lawn

All guests attending the Commencement Mass are invited to attend this reception. No tickets are required. Refreshments and light snacks will be available.

Full schedule of events can be found here:

<https://commencement.providence.edu/commencement-schedule-of-events-class-of-2024/>

Helpful Commencement Information

Tickets and Attire:

Does each guest in my party need a ticket and is there a limit to the number of guests?

Yes, every guest needs a ticket. Graduates will receive (6) guest tickets to Commencement. Tickets may be picked up beginning mid-April until May 17. Tickets will not be mailed.

Are there invitations or announcements to Commencement?

Personalized announcements for family and friends are available for purchase from Herff Jones at [College Graduation Products by Herff Jones](#).

*Please note that announcements/invitations to Commencement **will not** serve as Commencement tickets.*

When do I order and pick up my cap and gown?

Cap and gown must be ordered online by April 1, 2024, at

<http://colleges.herffjones.com/college/pc/>

Click on the "Order Now" box under "Bachelors and School of Continuing Studies Regalia"

Pick-up of your cap, gown, hood, tickets, and invitations:

Pick up your pre-ordered cap, gown, and hood in the SCE office in

Harkins Hall, Room 109, May 7 – 9, 2024

Tuesday – Thursday, 8:30 a.m. -4:30 p.m.

Cap, gown, and hood are included in your graduation fee. Additional items are available for purchase.

What about Eta Lambda Chapter Honor Regalia?

Graduating members of the Eta Lambda chapter will be receiving an Eta Lambda Honor Stole which may be picked up in the SCE office.

Eta Lambda regalia may be worn during the commencement ceremony.

Indebtedness to the College: What if there are unpaid bills?

Any student that has an unpaid balance will not be able to receive their cap and gown until the balance is paid in full. If you have any questions regarding your account, you can view your balance online using CyberFriar or call the Student Accounts office at 401.865.2284.

Additional Helpful Commencement Information

Day of Commencement:

What is the timing of the ceremony?

- All doors to Peterson Recreation Center open at 5:30 p.m.
- The procession begins at 6:20 p.m.
- The ceremony begins at 6:30 p.m.
- The sequence of the conferral of degrees is as follows: undergraduate School of Continuing Education; Graduate Studies Program.
- The ceremony ends at approximately 8:00 p.m.

What about academic attire?

Wear your cap and gown; the tassel should hang from the front, right-hand side. Academic hood is placed over your head, around your neck, draping over shoulders.

What time should I report and where do I go?

All graduates should report to Mullaney Gymnasium no later than 5:45 p.m.

Once you reach your seat, remain standing until after the Invocation, when you will be instructed to sit.

Photography

An envelope from GradImages will be on your chair during the ceremony. Complete the information and take it with you as you approach the stage. GradImages will photograph you as you receive your diploma.

Receiving your diploma

- Stop at the top of the stairs on the stage.
- Listen for your name to be read, and then proceed to the center of the stage, where you will shake hands with the President and the Chairman of the PC Corporation.

- Your tassel should be moved from the front, right-hand side, to the left-hand side of your cap to signify the recognition of earning your degree.
- GradImages will photograph you as you receive your diploma and will also take another photo of you with your diploma cover when you leave the stage.
- The last stop is at the Registrar's office table where your official diploma will be issued.
- Following the issuance of your diploma, you must return to your original seat for the remainder of the ceremony.

Seating:

Commencement Seating for families

With the exception of a few reserved sections, seating is open and will be filled on a first come, first- served basis. Families should plan to arrive at Peterson Recreation Center by 5:30 p.m. to obtain the best possible seating. Degree candidates sit on both sides of the graduate seating sections; you won't know until the evening of graduation on which side your student will be seated. Large video screens on either side of the stage will broadcast the entire ceremony.

Are there special arrangements for persons with special needs?

Guests with special needs may access Peterson Recreation Center by using the elevator located just past the fitness center check-in desk. Friars Club members (in white jackets) and staff will be on hand to direct guests. Once inside the lobby on the lower level, proceed into Peterson Recreation Center. Staff will direct guests to seating which is reserved for guests needing accommodations.

Members of the Friars Club (wearing white blazers and black slacks/skirts) will be posted at these sections to assist guests with special needs. Only one escort is permitted to remain with a special needs guest or guest seated in a wheelchair. An American Sign Language (ASL) interpreter will sign the entire Commencement Exercise.

Where should you meet your family/guests after the ceremony?

It is best to plan on joining your family/guests at a pre-determined spot on Slavin Lawn, as graduates will recess out of the ceremony.

General Information

Parking:

Providence College Security will direct you to parking for all on-campus events. An interactive campus parking map can be found here: [Providence College](#)

Restaurant Reservations

We suggest Friday dinner reservations after 8:30 p.m. For more information, visit the Providence Warwick Convention and Visitor's Bureau at <http://www.goprovidence.com/>.

Best of Luck to all the members of the Class of 2024!

We look forward to greeting you at the SCE Celebration and Recognition Reception and on Commencement Weekend!

If you are a person with a disability and require an assistive device, service, or other accommodation to participate in this event, please contact the Central Reservations Manager (401-865-1040; M-F 8:30 a.m. – 4:30p.m.) well in advance of this event.

Important Dates at a Glance

March 5 – April 1 Order cap and gown online

Mid-April – May 17 Tickets available in SCE office

May 7 - 9 Cap and gown pick up in SCE office

May 16 School of Continuing Education Eta Lambda Induction Ceremony
School of Continuing Education Celebration and Recognition Reception

May 17 Providence College School of Continuing Education and Graduate Programs
Commencement

May 18 Providence College Commencement Mass and Family Reception

Important Phone Numbers

Important phone numbers you may need for questions related to Commencement Weekend:

College Events, Office of College Event Management and Planning

401.865.2344 or colevent@providence.edu

School of Continuing Education

401.865.2487 or sce@providence.edu

Office of the Registrar

401.865.1033 or graduate@providence.edu

Bookstore Items

Barnes & Noble Bookstore, Providence College

401.865.2181 or pcbook@providence.edu

Financial Obligations

Office of Student Accounts

401.865.2284 or bursar@providence.edu

Herff Jones

Customer Service

1.800.837.4235 or www.Herffjones.com/college/graduation

Photography – Commencement Day

GradImages

1.800.261.2576 or www.gradimages.com

Safety and Security at Providence College

The Office of Safety and Security

401.865.2391

For updates and current information on Providence College's 2024 Commencement weekend, check the website: <https://commencement.providence.edu/accommodations-2/>



- C2 1 Anderson Stadium Garage
- C2 2 Concanon Parking
- E4 3 Fennel and Smith Center Lots
- D4 4 Glay Field Lot
- A3 5 Hickey/Sowa Lot
- C2 6 Lennon Field Parking Garage
- C4 7 Martin Hall Lot
- B1 8 Peterson Recreation Center
- B3 9 Ruane Center Lot
- C1 10 Schneider Arena Lot
- B2 11 Slavin Center
- B2 12 Slavin Lawn
- C3 13 War Memorial Grotto
- B1 14 Wardlaw Lot



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